



ADDENDUM NUMBER ONE
THE UNIVERSITY OF NEW MEXICO HOSPITALS
Purchasing Department
933 Bradbury Dr. SE Ste 3165
Albuquerque, New Mexico 87106

Date: August 17, 2017

Proposal Number: P370-18

Name of Procurement Specialist: Cornelia “Connie” Nestor

Due Date: August 28, 2017 @ 4:00 pm MST/MDT

Notice to all respondents:

Amend the Proposal: **RFP P370-18 – UNM Hospital Women’s Health Care Consulting & Advisory Services**

This addendum becomes part of the Proposal Documents and modifies, as noted below, the original Bidding Documents.

WRITTEN RESPONSE TO QUESTIONS RECEIVED BY 12:00 PM, AUGUST 17, 2017 ATTACHED:

**UNM Hospitals RFP No. P370-18 – Women’s Health Care Consulting & Advisory Services
Addendum No. 01**

Question	UNMH Response
Is every section and bullet of the RFP to be acknowledged with a response or just the pertinent sections?	All required acknowledgments are listed in Exhibit D, Authorized Signature Page, of the RFP.
Are we allowed to request for nondisclosure of location and/or facility data (company name) to be confidential through redactions?	Because UNM Hospitals is a New Mexico State institution and therefore subject to the New Mexico Inspection of Public Records Act, only information specifically identified on page 1, Paragraph 5, Confidentiality, of the RFP is protected from disclosure. Please read paragraphs 4, 5, and 6 on pages 1 and 2 of the RFP.
When requesting that proposals must be sealed, what does 'sealed' constitute?	Sealed means that the proposal is in an envelope or binder to ensure that the integrity of the Offeror’s proposal is protected.
Can the examples in Section 3: Additional Instructions to Offerors; bullets 3.1 & subsequent on pg. 6, be listed as addendums on a separate page, (in Section G, Other Supporting Material) , or must they remain in the same order?	See Section 2.2.2, Proposal Format. Providing information as outlined, will ensure the UNMH Evaluation Committee is able to locate information needed to review, understand, and evaluate Offeror’s proposal; any deviation should be clearly identified by the Offeror.
When incorporating given Exhibits in the response, must the Offeror maintain format: type size 12 point and 1.5 spacing? This information is critical to Exhibit data fitting as close as possible in legibility to layout in RFP. Use of 12 point font and 1.5 spacing will not allow cohesive readability.	See Section 2.2, Proposal Format. “Typeface must be easily readable <i>such as</i> Time Roman, Type size 12-point. Offeror should use its judgment when submitting information to ensure it is legible and clearly presented.
Are we allowed to add before and after spacing to promote further cohesive readability?	Offeror may present information in the format it determines most suitable; UNMH is most concerned about the content and clarity of any information provided by the Offeror.
<p>Can you please clarify in Section 2, Scope of work overview, item #II – assessment of the following service lines or divisions and three are listed (obstetrics and gynecology, maternal fetal medicine and urogynecology)?</p> <p>In the explanation, there is a reference to outpatient services. In the above item #II, would these additional services lines be outpatient only or would inpatient service areas also be included?</p>	The requested services are for outpatient services only.