



**Regular Meeting of the Board of Directors
Minutes
October 12, 2022
8:00am – 10:00am**

MEMBERS PRESENT: Michael Richards, M.D. (Chairman)
Eve Espey, M.D.
Lisa Hofler, M.D.
Richard Miskimins, M.D.
Gary Mlady, M.D.
Robert Schenck, M.D.
Aimee Smidt, M.D.
Mark Unruh, M.D.

MEMBERS ABSENT: Michelle Hernandez, Esq

OFFICERS PRESENT: A. Robb McLean, M.D., President & CEO
Jill Klar, COO
Jennifer Phillips, M.D., CMO
Jared Udall, CFO
Cory McDowell, Secretary

OFFICERS ABSENT: N/A

OTHERS PRESENT: School of Medicine Dean Patricia Finn, MD
Renee Ayala
Andy Baatz
Erika Condrey
Kristin Gates
Melissa Ivers, MD
Laura Lerdall (Scribe)
Quinn Mander
JP Montoya
Helen Nielsen
Erica Richards, PhD
Mary Swanson

GUESTS: EJ Tateosian, CFA – VP/Investment Director, Loomis Sayles
Mark Giura – VP/Managing Director/Sr. Relationship Manager, Loomis Sayles

| | Call to Order and Confirmation of Quorum | Action |
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| | The Chairman, Dr. Michael Richards, called the meeting to order and a quorum was established at 8:04am. | |

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| I. | Opening Comments | |
| | Chairman, Dr. Michael Richards welcomed attendees and bid a hearty welcome to the Dean of the School of Medicine, Patricia Finn, MD noticing that she is a great addition to the School of Medicine and the Health Sciences Center. | |
| II. | Approval of Consent Agenda (<i>Michael Richards, M.D.</i>) Dr. Michael Richards presented the following items for approval as part of the Consent Agenda: <ul style="list-style-type: none"> • Finance Committee Meeting Minutes for August 3, 2022 and September 7, 2022 • Operations Committee Meeting Minutes for July 27, 2022 • COO/CMO Report <p>The CEO report will be provided by Dr. A. Robb McLean as part of the Administrative Reports.</p> | Action Dr. Michael Richards requested a motion to approve the consent agenda. Dr. Mark Unruh made the motion & Dr. Lisa Hofler seconded the motion. Motion carried with no discussion or opposition. |
| III. | Approval of Board Meeting Minutes (<i>Michael Richards, M.D.</i>) Dr. Michael Richards presented the UNMMG Board Meeting minutes for the August 10, 2022 meeting for approval. | Action Dr. Michael Richards requested a motion to approve the August 10, 2022 meeting minutes. Dr. Lisa Hofler made a motion to approve and Dr. Mark Unruh seconded the motion. Motion carried. |
| IV. | Recognitions (<i>A. Robb McLean, MD</i>) Dr. McLean expressed his appreciation for incoming Dean Patricia Finn. Secondly, Dr. Mclean noted the successful and very detailed audit completion by the Health Resources & Services Administration (HRSA) of Truman Health Services which means the Center continues to be in full regulatory compliance. Congratulations to Ms. Renee Ayala who has been selected as a Los Primeros Honoree for her many achievements and role in the continuing success of our organization. Accomplishments of Ms. Ayala include becoming a Certified Infection Control Practitioner, successful accreditation for COLA & CLIA in our CRH Clinic, UNM Dental's AAAHC deemed status accreditation for their ASC, and recognized as the UNMMG Infection Control Leader throughout the pandemic. We are very proud of Ms. Ayala! | |

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| | <p>Dr. McLean also recognized Dr. Jennifer Phillips who as just named the 2022 Distinguished Alumna by the UNM School of Medicine!</p> <p>The final recognition was to congratulate the first five PM&R graduating residents on all passing ABPM&R Part 1 Examinations!</p> | |
| V. | Public Comment (<i>Michael Richards, M.D.</i>) | |
| | There is no public comment for this meeting. | |
| VI. | Administrative Reports | Action |
| | <p>A. Chief Financial Officer Report (<i>Jared Udall, CFO</i>)</p> <p>1. Loomis Sayles – Investment Reserves Mr. Udall introduced Mr. Mark Giura from Loomis Sayles who presented information on the current status of the investment portfolio for UNMMG.</p> <p>Mr. Giura presented information that was provided in advance to the Board and took several questions at the conclusion of his presentation. This was an informational item on the agenda.</p> <p>The group conveyed their gratitude for the presentation and information.</p> <p>2. Financial and Revenue Cycle Mr. Udall presented the Revenue Cycle Report with up-to-date information and comparison to Budget and FY22.</p> <p>Questions and discussion were intermittent during his presentation.</p> <p>B. Chief Executive Officer Board Update (<i>A. Robb McLean, MD President and CEO</i>) Dr. A. Robb McLean, President and CEO, began his presentation on Board membership and the future transitions that will take place at the Annual Meeting. At future meeting, Dr. McLean hoped to provide a Management System Update. Dr. McLean also thanked his financial team for their hard work.</p> <p>C. Physician Advisory Group (PAG) Update (<i>Lisa Hofler, M.D.</i>) As background information, Dr. Hofler spoke specifically about the charter and purpose of PAG.</p> | <p>Dr. Michael Richards called for a motion to accept the Financial and Revenue Cycle Report which was so moved by Dr. Mark Unruh and seconded by Dr. Richard Miskimins. The motion was passed with no objections.</p> |

From the PAG Charter, the Physician Advisory Group (PAG) of the UNM Medical Group provides advice to Health System Leadership, and the UNM Medical Group Board of Directors, on policy matters, efficiency of practice initiatives, and programmatic/planning activities.

PAG's advisory role: three main prongs of communication

- *PAG Priorities/White Papers*: PAG advises on priorities of importance in the clinical care environment, areas of [4 areas]
- *Large-group PAG meetings*: These meetings 2nd 4th Thursday mornings are almost like reverse town halls; PAG requests presentation/ discussion around a topic important to the group. Communication flows generally from Health System leaders to PAG.
- *PAG-Leadership Alignment meetings*: Periodic meetings are primarily for PAG and Health System leadership to communicate around PAG priorities (longer horizon, below) and acute issues.

PAG since last 8/10 BOD meeting:

- Chairs on the BOD requested a PAG presentation at the Committee of Chairs; we presented and discussed the purpose and structure of the PAG and answered questions. Plug for refreshing PAG voting member roster – while meetings are open to all there are 3 per department plus a few additional voting PAG members
- Presentations from Mike Chicarelli COO about the Critical Care Tower and the impact on the BBRP and the main hospital building; Jamie Silva Steele CEO of SRMC; had an update around the Outpatient PAG priorities specifically focused around the clinic improvement project and timely session about wellness and the new peer review process (professional practice excellence team)
- PLAG great discussion around IT priorities
- CFOs scheduled tomorrow to discuss health system finances
- Nominations are open for PAG Chair-Elect for 2023

This was an informational item on the agenda.

D. FY22 Quality Report (Jennifer Phillips, MD)

Dr. Phillips stated she and Ms. Ayala would be presenting jointly and in tandem for the Quality Report and Plan.

Dr. Phillips began with information about the Access to Service and Patient Experience with Press Ganey Survey data Medical Group-wide.

Ms. Ayala presented information as to Patient and Workplace Safety data across the Medical Group.

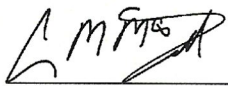
The information presented was provided to the Board in advance.

Dr. Michael Richards asked for a motion on accepting the FY22 Quality Report as presented. The motion was made by Dr. Aimee Smidt and seconded

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| <p>Dr. Phillips continued with presenting Clinic Specific Metrics for attendees with Ms. Ayala adding to the data.</p> <p>Dr. Unruh asked how we know what to improve based on the data and what defines Quality? Dr. Richards suggested that this topic be revisited again in the future.</p> <p>E. FY23 Quality Plan (Jennifer Phillips, MD and Ms. Renee Ayala) Dr. Phillips and Ms. Ayala presented goals for the coming year to attendees. A new UNMMG Purpose Statement, Quality Manager responsibilities and a reference to Health System UOP's have been added.</p> <p>Discussion ensued.</p> <p>Of note, adding to the definition of acronyms would be helpful to the new Dean.</p> <p>F. Updated Policies, Procedures and Standing Orders (Jennifer Phillips, M.D.)</p> <p>Dr. Phillips began her presentation of the Policies and Procedures with updates to several policies included in the advance board packets.</p> <p>Chairman Richards added to summarize and advance for the Board's consideration: Updated Policies and Procedures and Standing Orders:</p> <p>New Policies and Procedures:</p> <ul style="list-style-type: none"> • SOP – 004 – JYNNEOS Vaccine Administration Procedure • UNMMG Quality and Accountability Plan FY23 • Evaluation of FY22 Quality and Accountability <p>Updated Policies and Procedures:</p> <ul style="list-style-type: none"> • 11211 – Documentation of Patient Care Activities by Licensed Professionals • SOP – 005 – HCV Testing and Links to Care • 11101 – Advanced Directives | <p>by Dr. Mark Unruh. No discussion followed. The motion carried with no opposition.</p> <p>Dr. Michael Richards asked for a motion on accepting the FY23 Quality Plan as presented. The motion was made by Dr. Mark Unruh and seconded by Dr. Robert Schenck. No discussion followed. The motion carried with no opposition.</p> <p>Dr. Michael Richards asked for a motion on accepting the updated Policies, Procedures and Standing Orders and Privilege Sets as presented as a whole which was made by Dr. Lisa Hofler and seconded by Dr. Aimee Smidt. No discussion followed. The motion carried</p> |
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| | <p>New Standing Orders:</p> <ul style="list-style-type: none"> • JYNNEOS Vaccine <p>Updated Standing Orders:</p> <ul style="list-style-type: none"> • Contraceptives <p>Privilege Sets</p> <ul style="list-style-type: none"> • Acupuncture Medical Privileges • Chiropractic Privileges • Family Medicine • Oriental Medicine | with no opposition. |
| VII. | Vote to go into Executive Session (Michael Richards, M.D.) | Action |
| | <p>Vote to go into Executive Session for the following purposes: (<i>Michael Richards, M.D.</i>):</p> <p><i>A. Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG's Open Meetings Policy.</i></p> <p><i>B. Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are discussed.</i></p> <p><i>C. Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.</i></p> | <p>Dr. Michael Richards requested a motion at 9:20am to convene into Executive Session. Dr. Mark Unruh made the motion and Dr. Lisa Hofler seconded the motion. Motion carried with no opposition.</p> |
| VIII. | Vote to Reconvene into Open Session (Michael Richards, M.D.) | Action |
| | <p>Vote to Reconvene in Open Session (<i>Michael Richards, M.D.</i>):</p> <p><i>A. Certification that only those matters described in Agenda Item VII above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.</i></p> | <p>The motion to reconvene at 9:51am and certify Executive Session matters was requested by Chairman Richards. The motion was made by Dr. Mark Unruh and seconded by Dr. Lisa Hofler. The motion carried with no</p> |

| IX. | Meeting Adjourned | discussion or opposition. Action |
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| | There being no further business, Chairman Dr. Michael Richards requested a motion to adjourn the Regular Session of the UNM Medical Group Board of Directors at 9:52am. | Dr. Michael Richards requested a motion to adjourn. Dr. Unruh made the motion and Dr. Robert Schenck seconded motion. The motion carried with no opposition. |



Dec 19, 2022

Mr. Cory McDowell, Board Secretary

Laura Lerdall

Dec 15, 2022

Ms. Laura Lerdall, Scribe